

Filing Renter's Liability Claims



Log into your IRIS dashboard at
<http://iris.epremiuminsurance.com>



i IMPORTANT

This login is for our leasing office and property management clients.
This login is **NOT** intended for resident policy holders. If you are a resident policy holder, you can log into one of our partner insurance carrier portals:

[Resident Policy Holder Login Details](#)



User Name:

Password:

Remember my user name

LOGIN

Forgot username? [Click here](#)

Forgot password? [Click here](#)

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Integrated Renters Insurance Solution



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Locate the resident **under Finished Policies** on the right-hand side of page

A screenshot of the ePremium dashboard interface. At the top, there are navigation tabs for 'Dashboard', 'Reports', 'My Profile', and 'Training'. Below these is a 'Test' user indicator and a 'Switch Account or Property' button. The main dashboard area is titled 'Dashboard' and features a large banner for 'CREATE NEW INSURANCE POLICY' with three buttons: 'RENTERS INSURANCE', 'LIABILITY ONLY', and 'SECURITY DEPOSIT'. To the right of the banner is a vertical sidebar with several menu items: 'Units', 'Finished Policies', 'Archived Policies', 'Compliance', 'Notifications', and 'Policy Search'. An orange arrow points from the top right towards the 'Finished Policies' link in the sidebar. Below the banner, there are two main data sections: 'Renters Insurance Property Statistics' and 'Compliance Alerts'. The statistics section includes a pie chart showing participation breakdown. The compliance alerts section lists various alerts with counts in parentheses.

Renters Insurance Property Statistics

Total Property Units: 71
Units Covered by Renters Insurance: 6
Renters Insurance Participation: 8.45%
ePremium Participation (RENTERS & PROTECT): 8.45%

Renters Insurance Participation Breakdown

Category	Count
ePremium RENTERS	6
No Insurance	65

Compliance Alerts

- Renters Insurance**
 - Pending Cancellation... (0)
 - Soon to Expire... (0)
 - Canceled... (0)
- Security Deposit Alternative**
 - Pending Cancellation... (0)
 - Canceled... (0)

Find the resident using **Primary Resident** or **Location**

Then, Click **VIEW**

Dashboard Reports My Profile Training

Test [Switch Account or Property](#)

Renters Insurance – Finished Policies

[Renters Insurance](#) [Security Deposit Alternative](#)

Below is a list of finished renters insurance policies with the selected property. Finished policies should be for your current residents.

Display Options

Group the Insurance Policies by tenant

Export File [List](#) [PDF](#) [Excel](#) [Print](#)

	Primary Resident	Policy Type	Location	Coverage Status
	<input type="text"/>	All	<input type="text"/>	All
View	Patrick Moran	ePremium RENTERS	123 N. Main 6	Active
View	Stanley Cupp	ePremium RENTERS	123 N. Main 4	Active
View	Jay Walker	ePremium RENTERS	123 N. Main 2	Active
View	Polly Ester	ePremium RENTERS	123 N. Main 1	Active
View	Sam Manilla	ePremium RENTERS	123 N. Main 16	Active
View	Earl Bird	ePremium RENTERS	123 N. Main 15	Active
View	Peter Pan	ePremium RENTERS	123 N. Main 15	Active

	Primary Resident	Policy Type	Location	Coverage Status
	<input type="text" value="beth walton"/>	All	<input type="text"/>	All
View	Beth Walton	ePremium RENTERS	1456 E. Jefferson St #18	Active

Dashboard Reports My Profile Training

Test [Switch Account or Property](#)

Renters Insurance - Policy Details

Need to change the insured location or make changes to the policy? Contact us and we will be glad to update the policy.

Resident Information

Name:	Stanley Cupp
Location:	123 N. Main 4 Flint, MI 48507
Mailing Address:	123 N. Main 4 Flint, MI 48507
Contact Phone #:	(810) 723-2463
Email:	Email Needed

Policy Status

This policy is on the **Finished Policies** list.

Has the resident moved?

[ARCHIVE POLICY](#)

Archiving the policy will remove it from the Finished Policy list. It will no longer reflect on reports or lease compliance.

Actions

[Edit Location and Resident Info](#)

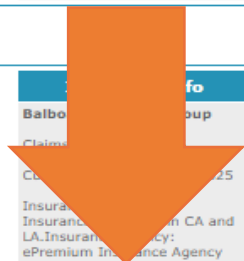
Insurance Information - ePremium RENTERS

	Balboa Insurance Group
Coverage Status:	Active
Insurance Company:	Balboa Insurance
Additional Insured:	
Policy Number:	ZKM873706
Start of Coverage:	7/24/2008
Current Term:	7/24/2023 - 7/24/2024
End of Coverage:	
Liability Coverage:	\$25,000.00
Content Coverage:	\$20,000.00
Associated ePremium Claims Submitted:	No ePremium Claims Submitted

Online Claims Form

Actions

- [View/Print Evidence of Coverage](#)
- [Email Evidence of Coverage](#)
- [Edit Additional Insured](#)
- [Set Policy to Pending Cancellation](#)
- [Cancel Policy](#)
- [Reinstate Policy](#)



Policy Manager

- [Create New Policy](#)
- [Unfinished Policies](#)
- [Finished Policies](#)
- [Archived Policies](#)

Compliance

- [Property Compliance](#)

Notifications

- [Property Notifications](#)

Policy Search

Renters Insurance

Name

Street Address

Unit #

Policy #

Claims

- [Claims Submitted](#)

Invoices

- [Invoices](#)

Feedback

New Deposit Replacement Product Available!

Click on Online Claims Form

Enter YOUR name, title,
and Leasing Office
phone number

Make sure Resident
Submitted Claim is
unchecked



EPREMIUM RENTERS CLAIMS FORM

Insured Location: 4802 N 12 St 2000

Contact Information of Person Submitting Claim

Who are we contacting regarding questions about this claim and providing status updates to?

Resident Submitted Claim?

Contact Information is a Policy Resident

***Contact Name**

***Contact Title**

***Contact Phone Number**

Contact Email

EPREMIUM RENTERS CLAIMS FORM

Details of Claim

*Date of Loss, Accident, or Injury



Displaced Resident?

This claim involves a displaced resident

*Type of Loss

Legal Liability [\(Details\)](#)

Bodily Injury [\(Details\)](#)

Property Damage [\(Details\)](#)

Theft

*Description of Loss, Accident or Injury

Please provide location of loss and describe what happened

First, enter **Date of Loss**

Next, select **LEGAL LIABILITY ONLY**

Then, provide a **detailed description**

Attach required documents by selecting files to upload



Attachments

Please attach any relevant pictures or documents.

Valid file types include xls, xlsx, pdf, doc, docx, txt, gif, jpg, jpeg, png, bmp and tiff (max size 18MB).

Choose File(s) to Upload



Use the above button to upload your claim attachment document(s).

NOTE: Multiple files can be uploaded by using the "Shift" or "Control" key functionality.

Once complete, submit claim



Submit Claim

Please note that all submitted claims are subject to review and approval from the underwriter and adjuster. Please contact your account manager with any questions.